Advance Excel Assignment 2

     1. What does the dollar($) sign do?

**Ans; absolute cell reference in formulas.**

2. How to Change the Reference from Relative to Absolute (or Mixed)?

**Ans; press the F4 key once; reference change A1 to $A$1(relative to absolute) and press the F4 key two times; reference changes A1 to A$1(relative to mixed).**

3. Explain the order of operations in excel?

Ans; **PEMDAS: Parentheses, Exponents, Multiplication, and Division (from left to right), Addition and Subtraction (from left to right).**

4. What, according to you, are the top 5 functions in excel and write a basic syntax for any of two?

Ans; **1. VLookup formula[=VLOOKUP(90,A1:B100,2,TRUE)], 2. Average function [=AVERAGE(A1:A20)], 3. SUM function, 4. CONCATENATE Function, 5. Text function**

5. When would you use the subtotal function?

Ans; **create groups and use common functions, such as SUM, COUNT, MAX, MIN, and AVERAGE to help summarize your data.**

6. What is the syntax of the vlookup function? Explain the terms in it?

Ans; **Vlookup means Vertical lookup.** 